

Kirtland Middle School

9152 Chillicothe Rd.
Kirtland, Ohio 44094
Phone : (440)-256-3358
Fax: (440)-256-3928



Mr. Bob Race	Principal	ext. 3001
Mr. Greg Bell	Counselor	ext. 3002
Mrs. Jeanette Gordon	Secretary	ext. 3000
www.kirtlandschools.org		

September 2023

7th Grade Parents and Students:

7th graders will be going to Chicago in May!

Dates of the Trip:

The Chicago trip is **Wednesday, May 15th through Friday May 17th, 2024**. We hope that all of our seventh graders are able to participate in this worthwhile educational trip.

Director and Chaperones:

Please contact Mrs. Mastrangelo, our 7th Grade trip director, with questions. Nowak Tour and Travel of Valley City, Ohio will be coordinating our activities, providing hotel security, and tour buses for us. The trip will be chaperoned by KMS staff members.

Cost of the Trip:

The cost of the trip will be **\$740** this year. Due to the uncertainty of fuel costs, this price may increase slightly. This cost includes admission, lodging, insurance, and seven meals. A *non-refundable deposit of at least \$100 is due by **Friday, October 20, 2023*** with the balance of the trip cost due on **Friday, March 15, 2024**.

Deposit:

In order to secure reservations for some of the activities and the cost of the trip, we must know how many children plan to go on this trip. We ask that you complete Final Forms by **Friday, October 20, 2023**. If you would like to start paying for the trip in smaller amounts to help your budget, you may send any amount at any time prior to the indicated deadlines. You may pay either by check or online in Infinite Campus. **There is a 3.5% fee if you do choose to pay online.** If you decide to write a check, please make out the checks to the **Kirtland Board of Education** and make sure it is **clearly marked with your child's name.** All money should be given directly to Mrs. Mastrangelo.

Trip Insurance:

Trip insurance will be offered through Travel Insurance International. Trip insurance allows you to get a refund in the case your student is unable to participate. There also is an option to cancel for any reason (CFAR). Please use [this link](#) for the Chicago trip to apply and pay for the insurance. **Insurance must be purchased before the final payment is made.**

Financial Assistance:

An application for financial assistance is included with this letter. The information on this application is confidential, and no child will know who is getting help. Please return this application in a sealed envelope to Mr. Race by **Friday October 20, 2023**. Participation in a fundraiser will be required. *In addition to this, there is a flier attached that describes another way to help with the cost of the trip.*

Fundraisers:

We would like to see all students have this opportunity to go on this trip. We realize that this can be a financial burden, so there will be fundraisers throughout the year in order to defray the costs. The first Charleston Wrap fundraiser will begin September 5, 2023. Each student that sells these items will have a percentage of their profits deducted from their trip. There will be another fundraising opportunity in January.

Behavior Expectations:

Please be aware that students must follow the student handbook to be eligible to participate in the Chicago Tour. According to our student handbook:

Rule 29 - Denial of Privilege- Students who are disciplined at any time during the school year may not be eligible to attend certain events/activities throughout the school year (i.e. extracurricular activities, after school activities, class trips/camp, etc.) As a general rule, students with 3 office referrals, 2 or more In-School Restrictions/Saturday Schools, &/or 1 Out of School Suspension will be excluded. Students may also be excluded at the discretion of the principal if reasoning aside from that stated above justifies such exclusion.

Medication:

Medication will be turned into the office before the trip and be administered by the trip nurse. All medications must be in the original container labeled with the student's name. Forms will be completed in the spring.

Luggage:

Students will be allowed to bring one suitcase and one carry on for the bus. Further details about supervised luggage dropoff will be provided in the spring.

Dress Code:

Appropriate dress code is an important part of the trip as we are a representation of Kirtland Local Schools while we are on the trip. **As in accordance with Rule 23 in the Student Handbook:** *Conventional school clothes, properly fitted, and in good taste, are the right clothes to wear at Kirtland Local Schools. Items not permitted include, but not limited to: extremely short shorts, short skirts, etc., visible midriffs, low cut tops, clothing having inappropriate wording, depicts violence, sex, drugs, or tobacco products, clothing that can be considered for bed (pajamas like clothing), revealed undergarments, etc. Hats and book bags are not permitted unless provided permission from the principal. Final determination of what is appropriate is at the discretion of the administration.*

Electronic Usage:

- Students have permission to have their cell phone on their person(s) at all times when using it in accordance with school policy.
- Students may not talk on their cell phone, text or use social media during presentations or exhibit tours.

- Cell phones may be used to check-in with parents when the time is appropriate.
- At times, students may be asked to put away their cell phone for an extended period of time due to trip circumstances.
- Staff members on tour have the right to confiscate phones for any of the following reasons, including but not limited to:
 - Taking inappropriate pictures
 - Taking pictures of others without their permission
 - Making prank calls
 - Making videos (i.e. TikToks, Facebook Live, etc.) **at inappropriate times/settings**
 - Using social media inappropriately
 - Texting or calling anyone in a manner that may reflect harassment or horseplay

Consequences regarding cell phone misuse will be handled in accordance with Kirtland Middle School's cell phone policy:

Students are required to turn electronic communication devices over to school personnel when requested. Students who refuse to do so have committed insubordination and shall be subject to disciplinary action including but not limited to removal from class or other school activities, in school restriction and out of school suspensions, regardless of whether they have any prior offenses.

Buses:

****Emergency bus procedures and evacuation plans will be explained at the beginning of the tour.****

1. Do not distract the bus drivers. This includes flashes from cameras, loud music, yelling, or walking while the bus is moving.
2. There will be assigned seats during the tour. Please remain in those seats for the entirety of the trip.
3. Stay seated while the bus is moving. If you need something from the luggage rack, ask a teacher to get it for you or wait until the bus stops.
4. The restroom on the bus is for emergency use only. You must have a teacher's permission to use it.
5. Candy and snacks are allowed (no nuts).
6. Water ONLY will be permitted on the bus. You will receive a water bottle upon entering the bus. Please do **NOT** bring your own.
7. You must wear headphones if listening to music etc. Please be sure that your music is at a level that is not distracting to others.

Hotel:

1. Each group is expected to stay in their assigned room.
2. A security guard will be on duty each night. If you need to contact a chaperone, there will be an emergency number to use.
3. Hotel rooms will be checked before we leave. They must be neat. Any damage will be charged to the occupants of the room.

Museums and Restaurants:

1. Stay with your group. Don't go anywhere alone.
2. Don't handle artifacts within the exhibits or monuments.
3. Be courteous when you are being spoken to by a guide or staff member.
4. We will be following a close schedule. Time for buying souvenirs or refreshments will be limited.
5. No gum or candy will be permitted in museums or restaurants.
6. Proper table manners will be expected.

Chicago

**KIRTLAND MIDDLE SCHOOL
PROUDLY PRESENTS CHICAGO
MAY 15 - 17, 2024**

Wednesday, May 15th

- 7:00 AM Students report to school - 9152 Chillicothe Rd, Kirtland, OH 44094
- 7:30 AM Depart school en route to Chicago. Rest and meal stops will be made every 2 - 3 hours. Lunch in route is on your own - students to pack (rest stop Ohio Turnpike Plaza MM77 / lunch rest stop - Elkhart rest stop).
- 1:30 PM Arrive at the Museum of Science and Industry to see the exhibits ****Central Standard Time****.
- 4:00 PM Our next stop will be Millenium Park to explore.
- 5:15 PM Dinner at Giordano's Restaurant for authentic Chicago deep dish pizza (included), followed by a trip to the top of the Willis Tower magnificent views of the city and beyond.
- 8:00 PM Check into our hotel for a two-night stay:

Embassy Suites
1445 Lake Cook Rd
Deerfield, IL 60015
847-945-7795

Private nighttime supervision is provided

Thursday, May 16th

- 6:30 AM Group wake up call.
- 7:00 AM Breakfast at the hotel (included).
- 8:00 AM Depart the hotel for Shedd Aquarium (requested @ 9:00 am).
- 12:00 PM Lunch at Navy Pier is included, \$20. After lunch, we board the Seadog for an architectural Tour (requested @ 1:15 pm - 2:30 pm).
- 4:00 PM Arrive at the Art Institute of Chicago (requested).
- 5:15 PM Depart Chicago for our dinner show.
- 6:30 PM Arrive at Medieval Times for dinner and tournament (7:00 pm - included).
- 10:15 PM Return to the hotel - ***Private nighttime supervision is provided***

Friday, May 17th

- 6:45 AM Group wake up call.
- 7:15 AM Breakfast at the hotel (included).
- 8:30 AM Depart the hotel for a visit to the Lincoln Park Zoo (9:00 am - 11:00 am). A boxed lunch will be included as we depart the zoo.
- 11:00 AM Depart Chicago for Notre Dame University for a guided tour of the campus, including a stop at the football field and time in the bookstore (**2:00 pm eastern standard time arrival).
- 4:30 PM Depart Notre Dame for home; rest and meal stop will be made every 2 - 3 hours, dinner in route is included, \$12 each (dinner Ohio MM 100).
- 10:00 PM Arrive back at school with many fond memories.

***ITINERARY MAY BE ADJUSTED TO SUIT GROUP NEEDS.

ATTRACTIONS LISTED MAY NOT ALL BE SEEN DUE TO TIME CONSTRAINTS SUCH AS LONG LINES, TRAFFIC, INCREASED SECURITY OR CLOSURES BEYOND OUR CONTROL .***

8/21/2023 V5

Nowak Tours - 1395 Barn Run Drive - Valley City OH - 44280 877-293-4900 - www.nowaktours.com

Chicago Tour Financial Assistance Application

A limited amount of money is available to students who might not be able to participate in the Chicago Tour 7th grade activity due to the cost. This money is made possible through the efforts of the tour company, our PTA, and several other sources. **Participation in a fundraiser will be required.** Please indicate the amount of assistance you would require to make the trip possible and the reason assistance is necessary. We will try to meet as many requests as possible. **This information is confidential.** In order to notify you in a timely manner, we need to have your requests by the deadline for application for financial assistance which is Friday, October 20, 2023. Please return this form in a sealed envelope to Mr. Race. If an emergency arises after that time we may be able to help out but cannot guarantee assistance.

Student's Name _____

Parent (Guardian) _____

Amount of aid requested _____

Reason for assistance:

STUDENT TRAVEL PROTECTION



TRAVEL INSURED INTERNATIONAL
A CRUM & FORSTER COMPANY

TRAVEL PROTECTION PLAN FOR STUDENT GROUPS

SCHEDULE OF INSURANCE BENEFITS AND OTHER NON-INSURANCE SERVICES

<u>Benefit</u>	<u>Maximum Benefit Amount</u>
Trip Cancellation** ¹	Up to 100 % of Trip Cost*
Trip Interruption*** ¹	Up to 150% of Trip Cost*
Trip Delay – 6 hours	Up to \$2,500 (\$250 per day)
Missed Trip Connection – 3 hours	Up to \$500
Single Supplement	Included
Baggage and Personal Effects	Up to \$1,000 (\$250 per article)
Baggage Delay – 24 hours	Up to \$300
Medical Evacuation & Repatriation of Remains	Up to \$250,000
Accident & Sickness Medical Expense	Up to \$50,000
Political or Security Evacuation and Natural Disaster Evacuation	Up to \$150,000
Optional Cancel for Any Reason (CFAR)****	Up to 75% of Trip Cost*

Non-Insurance Worldwide Emergency Assistance Services	Included
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*Up to the lesser of the Trip Cost paid or the limit of coverage on Your confirmation of coverage

**Trip Cancellation is not applicable when \$0 Trip Cost displayed on Your confirmation of coverage

***\$500 Return air ticket cost only if \$0 Trip Cost displayed for Trip Cancellation on Your confirmation of coverage

****CFAR is optional and available provided: 1. You purchase the Cancel for Any Reason Benefit within the Time Sensitive Period; and 2. You cancel Your Trip no later than 48 hours prior to the Scheduled Departure Date of Your Trip. This Cancel for Any Reason Benefit does not cover penalties associated with any Travel Arrangements not provided by Retail Travel Supplier or the failure of Retail Travel Supplier to provide the bargained for Travel Arrangements due to cessation of operations for any reason. This benefit is not available to residents of NY State. Additional costs and terms apply.

¹Trip Cancellation and Trip Interruption coverage only applies if trip is cancelled/interrupted by a covered peril.

PER PERSON RATES

Cost of Trip	Rates	With CFAR*	Cost of Trip	Rates	With CFAR*
\$0	\$10.00	N/A	\$5,001-\$5,500	\$230.00	\$345.00
\$1-\$250	\$26.00	\$39.00	\$5,501-\$6,000	\$252.00	\$378.00
\$251-\$500	\$32.00	\$48.00	\$6,001-\$6,500	\$273.00	\$409.50
\$501-\$1,000	\$46.00	\$69.00	\$6,501-\$7,000	\$293.00	\$439.50
\$1,001-\$1,500	\$63.00	\$94.50	\$7,001-\$8,000	\$337.00	\$505.50
\$1,501-\$2,000	\$83.00	\$124.50	\$8,001-\$9,000	\$382.00	\$573.00
\$2,001-\$2,500	\$105.00	\$157.50	\$9,001-\$10,000	\$403.00	\$604.50
\$2,501-\$3,000	\$125.00	\$187.50	\$10,001-\$11,000	\$446.00	\$669.00
\$3,001-\$3,500	\$145.00	\$217.50	\$11,001-\$12,000	\$488.00	\$732.00
\$3,501-\$4,000	\$167.00	\$250.50	\$12,001-\$13,000	\$531.00	\$796.50
\$4,001-\$4,500	\$187.00	\$280.50	\$13,001-\$14,000	\$573.00	\$859.50
\$4,501-\$5,000	\$208.00	\$312.00	\$14,001-\$15,000	\$616.00	\$924.00

The above rates are for trips up to 30 days. For each day over 30, add \$5.00 per person, per day. Maximum trip length is up to 60 days for all states, except Hawaii. Hawaii has a maximum trip length of up to 30 days. All of the above rates are for the plan which includes insurance and non-insurance services. The rates above do not apply to residents of Pennsylvania, California, Hawaii and Virginia.

*Optional Cancel For Any Reason (CFAR) benefit not available to residents of NY State.

Travel Insured International
844-440-8113
groups@travelinsured.com
www.travelinsured.com

EXCLUSIONS AND LIMITATIONS

Unless otherwise shown below, these exclusions apply to You, Your Traveling Companion, or Family Member scheduled and booked to travel with You.

The following exclusion(s) apply(ies) to the Trip Cancellation and Trip Interruption. We will not pay for any loss or expense caused due to, arising or resulting from: 1. a Pre-Existing Medical Condition, as defined in the policy.

The following exclusions apply to the Medical Expense benefits. We will not pay for any loss or expense caused due to, arising or resulting from: 1. routine physical examinations or routine dental care; 2. traveling for the purpose or intent of securing medical treatment or advice; 3. Elective Treatment and Procedures; 4. Normal pregnancy (except Complications of Pregnancy) or childbirth, except as specifically covered under Trip Cancellation or Trip Interruption or elective abortion; 5. a Mental, Nervous or Psychological Condition or Disorder unless Hospitalized or Partially Hospitalized while the policy is in effect; 6. Your participation in Adventure or Extreme Activities, riding or driving in any races, or participation in speed or endurance competition or events, except as a spectator; 7. Your participation in an organized athletic or sporting competition, contest, or stunt under contract in exchange for an agreed-upon salary or compensation. This does not include athletes participating in exchange for a scholarship or tuition.

In addition to any applicable benefit-specific exclusion, the following general exclusions apply to all losses and all benefits. We will not pay for any loss or expense caused due to, arising or resulting from: 1. suicide, attempted suicide or any intentionally self-inflicted injury of You, a Traveling Companion, Family Member or Business Partner booked and scheduled to travel with You, while sane or insane; 2. being under the influence of drugs or narcotics, unless administered upon the advice of a Physician as prescribed; 3. activities, losses, or claims involving or resulting from possession, production, processing, sale, or use of marijuana, illegal drugs, alcohol or substances are excluded from coverage; 4. war or act of war, including invasion, acts of foreign enemies, hostilities between nations (whether declared or undeclared), or civil war, except as the policy specifically provides otherwise; 5. the commission of or attempt to commit a felony or being engaged in an illegal occupation by You, a Traveling Companion, Family Member, or Business Partner; 6. directly or indirectly, the actual, alleged or threatened use, discharge, dispersal, seepage, migration, escape, release or exposure to any hazardous biological, chemical, nuclear radioactive weapon, device, material, gas, matter or contamination; 7. piloting or learning to pilot or acting as a member of the crew of any aircraft; 8. a loss or damage caused by detention, confiscation, or destruction by customs.

EXCLUSIONS AND LIMITATIONS apply to Baggage and Personal Effects, Musical Instruments, Baggage Delay, and Musical Instruments

Equipment Rental: We will not provide benefits for any loss or damage for the following items: a. animals; b. automobiles and automobile equipment; c. boats or other vehicles or conveyances; d. trailers; e. motors; f. aircraft; g. bicycles, except when checked as baggage with a Common Carrier; h. household effects and furnishings; i. antiques and collectors' items; j. sunglasses, contact lenses, artificial teeth, dentures, dental braces, dental bridges, retainers or other orthodontic devices or earing aids; k. artificial limbs or other prosthetic devices; l. prescribed medications; m. keys, money, stamps and credit cards (except as otherwise specifically covered herein); n. securities, stamps, tickets and documents (except as coverage is otherwise specifically provided herein); o. professional or occupational equipment or property, whether or not electronic business equipment; p. telephones or wireless devices, computer hardware or software.

Losses not covered: We will not provide benefits for any loss or damage caused by or resulting from: a. breakage of brittle or fragile articles (except musical instruments); b. wear and tear or gradual deterioration; c. confiscation or appropriation by order of any government or custom's rule; d. theft or pilferage while left in any unlocked or unattended vehicle; e. property illegally acquired, kept, stored or transported; f. Your negligent acts or omissions; g. property shipped as freight or shipped prior to the Scheduled Departure Date; h. electrical current, including electric arcing that damages or destroys electrical devices or appliances.

Pre-Existing Medical Condition Exclusion Waiver!

The Pre-Existing Medical Condition Exclusion will be waived if the protection plan is purchased within the time sensitive period, and you are medically able and not disabled from travel at the time you pay the plan cost.

PLEASE REFER TO THE PLAN DOCUMENTS FOR A COMPLETE DESCRIPTION OF COVERAGE.

This advertisement contains highlights of the plans developed by Travel Insured International, which include travel insurance coverages underwritten by United States Fire Insurance Company, Principal Office located in Morristown, New Jersey, under form series T7000 et al, T210 et al and TP-401 et al, and non-insurance Travel Assistance Services provided by C&F Services. The terms of insurance coverages in the plans may vary by jurisdiction and not all insurance coverages are available in all jurisdictions. **Insurance coverages in these plans are subject to terms, limitations and exclusions including an exclusion for pre-existing medical conditions.** In most states, your travel retailer is not a licensed insurance producer/agent, and is not qualified or authorized to answer technical questions about the terms, benefits, exclusions and conditions of the insurance offered or to evaluate the adequacy of your existing insurance coverage. Your travel retailer may be compensated for the purchase of a plan and may provide general information about the plans offered, including a description of the coverage and price. The purchase of travel insurance is not required in order to purchase any other product or service from your travel retailer. CA DOI toll free number is 800-927-4357. The cost of your plan is for the entire plan, which consists of both insurance and non-insurance components. Individuals looking to obtain additional information regarding the features and pricing of each travel plan component, please contact Travel Insured International. P.O. Box 6503, Glastonbury, CT 06033; 855-752-8303; customercare@travelinsured.com; California license #0113223. While Travel Insured International markets the travel insurance in these plans on behalf of USF, non-insurance components of the plans were added to the plans by Travel Insured International, and Travel Insured International does not receive compensation from USF for providing the non-insurance components of the plans.

Qualifying Families Receive \$1,000 Per Child



Ohio
Afterschool Child Enrichment
Educational Savings Account Program



The Ohio Afterschool Child Enrichment (ACE) Educational Savings Account program provides funds to a student's parent or guardian to use on various enrichment and educational activities. The program is being offered through a contract between Merit International, Inc. and the Ohio Department of Education.

Here's how it works for parents, guardians, students and service providers.



Step 1

Complete the Application

Follow along the ACE Application Step-by-Step Guide for a walkthrough on the process of applying for ACE funds. This involves creating an OH|ID account, requesting access to the Ohio ACE application and how to apply for the ACE Savings Account.



Step 2

Sign Up with Merit

After completing the Ohio ACE application (this entire process may take up to two weeks), qualifying parents and guardians will receive an email from Merit notifying them to sign up to receive access to their account funds. The email also will include a link to the Education Marketplace.



Step 3

Spend ACE Funds with Qualified Education Service Providers

Parents and guardians will be able to access the Education Marketplace to find providers in their areas after the account has been set up with Merit on ACEOhio.org.

Nowak Tours Service Provider # 202081

Scan here with
your mobile device
to learn more!



Ohio | Department
of Education
education.ohio.gov/OhioAce